



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6165537
Procuring Entity DEPARTMENT OF TOURISM
Title Plaque Memorabilia for the 118th and 119th Philippine Civil Service Anniversary
Area of Delivery

Solicitation Number: 2019-04-0073	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	4
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Tokens and Awards	Date Published	27/04/2019
Approved Budget for the Contract: PHP 298,000.00	Last Updated / Time	27/04/2019 00:00 AM
Delivery Period:	Closing Date / Time	30/04/2019 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

118th and 119TH PHILIPPINE CIVIL SERVICE ANNIVERSARY
 Department of Tourism

TECHNICAL SPECIFICATIONS

I. Project Title : PLAQUE MEMORABILIA FOR THE 118th AND 119TH PHILIPPINE CIVIL SERVICE ANNIVERSARY

- 1ST BATCH OF AWARDING ON MAY 2019
- 2ND BATCH OF AWARDING ON SEPTEMBER 2019

II. Purpose Objective :

- To be given to loyalty awardees for the 118TH and 119th Philippine Civil Service Anniversary Celebration

III. Minimum Requirements :

1. Must be willing to provide products on government procedure.
 - Payment shall be according to the batches of delivery
2. Must present an actual sample of the products.
3. Items are subject for approval before mass production.
4. Must be delivered on time.

IV. Scope of Work:

SERVICE PLAQUE FOR 10, 15, 20, 25, 30, 35, 40 & 45 YEARS IN SERVICE MILESTONES

Quantity : 149 pieces
 1ST Batch 2018 : 77 pieces
 2nd Batch 2019 : 72 pieces
 Budget : ₱ 298,000.00
 Material : Glass Plaque

Height : Base: 1" x 5"
The logo: 5" x 5"
Overall Height: 5.75"
Color : Colored Text and Logo
Packaging : wrapped with plastic bubble and paper shred with Individual box

V. Approved Budget for the Contract
TWO HUNDRED NINETY-EIGHT THOUSAND PESOS (P298,000.00)

VI. Delivery Period

Note:

- Expected delivery shall be before the activity date.
 - Payment shall be according to the batches of delivery
- | Year/Batch | Items | Quantity | Delivery Date |
|------------|-------|----------|---------------|
|------------|-------|----------|---------------|

First Batch 2018 Service Plaque for 10, 15, 20, 25, 30, 35, 40 & 45 Years in Service Milestones 77 May 17, 2019

Second Batch
2019 Service Plaque for 10, 15, 20, 25, 30, 35, 40 & 45 Years in Service Milestones 72 September 13, 2019

VII. Project Officer/Contact Person

Ms. Sofia C. Pagsuyuin Ms. Sharon Gail S. Cornista
Chief, Human Resource Division Admin. Off. IV
Tel. No. 459-5200 loc. 408

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before April 30, 2019 at 10:00 am

Created by John Paulo Samonte Francisco

Date Created 26/04/2019

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